



TRANSNET ENGINEERING

Meeting	COMPULSORY BRIEFING SESSION
Subject	FOR MANUFACTURING, INSTALLATION, TESTING AND COMMISSIONING OF TRAMMEL JIG AT TRANSNET ENGINEERING POLOKWANE
Tender No.	TE24-KDS-05K-12705
Date	06 February 2025
Time	11h00
Venue	Transnet Engineering ,Polokwane Wagons Maintenance ,90 Railway St

BID DETAILS:

MEETING CHAIRPERSON: Pieter Wentzel

RFP NUMBER TE24-KDS-05K-12705

ISSUE DATE: 24 January 2025

CLOSING DATE: 20 February 2025

CLOSING TIME: 16H00

BID VALIDITY PERIOD: 12 WEEKS from Closing Date

Minutes:

Item		Date
1.	Opening/Welcome	
1.1	Chairperson (P Wentzel) opened and welcomed all attendees	
1.2	All attendees signed attendance registers	
2.	Discussions	
2.1	Chairperson opened the meeting and welcomed all attendees. He further advised the purpose of the site briefing meeting is to discuss the following: <ul style="list-style-type: none"> ❖ RFP Document ❖ Scope of works and any other relevant information to the tender. 	
3	Discussion of the RFP document	



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Item		Date
3.1	Chairperson went through the RFP document, and it was noted that it is compulsory briefing session; therefore, any company that did not attend the briefing session will not be considered. He also advised the contractors that the tender might not be split awarded and re-emphasised that this is a compulsory briefing.	
3.1.1	<p>Tenderers are urged to submit their tenders on Transnet's e-tender portal, no direct quotes to the buyer will be accepted and bidders are encouraged to submit as early as possible to avoid last minute disappointments.</p> <p>The Transnet e-Tender Submission Portal can be accessed as follows:</p> <ul style="list-style-type: none"> ▪ Log on to the Transnet eTenders management platform website (https://www.transnet.net). ▪ Click on "TENDERS". ▪ Scroll towards the bottom right-hand side of the page. ▪ On the blue window click on "register on our new eTender Portal". ▪ Click on "ADVERTISED TENDERS" to view advertised tenders. ▪ Click on "SIGN IN/REGISTER – for bidder to register their information (must fill in all mandatory information). ▪ Click on "SIGN IN/REGISTER" - to sign in if already registered. ▪ Toggle (click to switch) the "Log an Intent" button to submit a bid. ▪ Submit bid documents by uploading them into the system against each tender selected. ▪ No late submissions will be accepted. The bidder guide can be found on the Transnet Portal transnetetenders.azurewebsites.net <p>All bidders need to ensure that they submit all the required documentation as per the RFP document.</p> <p>Tenders were advised that if they required any further information with regards to the tender can communicate via email Vuyokazi.Ntshinga@transnet.net</p> <p><u>EVALUATION METHODOLOGY</u></p> <p>Transnet will utilise the following methodology and criteria in selecting a preferred Service Provider, <i>Full Details on page 3,4 and 5 of 11 of the RFP Document</i></p> <p><u>Step 1 & Step 2: Administrative Responsiveness & Substantive</u></p> <p>Certificate of attendance at Compulsory Tender Clarification Meeting CIDB Registration. Stage Two as per CIDB</p> <p><u>Step 3: Technical Evaluation Schedule</u></p>	



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<p>3.2 Tenderers to note that they are required to obtain a minimum of 60 points for the bidder to proceed to the next stage of evaluation, i.e., Commercial evaluation.</p> <p><u>Technical Evaluation Criteria Summary</u></p> <table border="1"> <thead> <tr> <th>Functionality Criteria/ Sub Criteria</th><th>Maximum Points Score</th></tr> </thead> <tbody> <tr> <td>Company Previous Experience</td><td>20 Points</td></tr> <tr> <td>QUALIFICATIONS AND PROFESSIONAL REGISTRATION</td><td>25 Points</td></tr> <tr> <td>Project Schedule/Plan and Final Lead time</td><td>20 Points</td></tr> <tr> <td>SHE Questionnaires</td><td>15 Points</td></tr> <tr> <td>Approach and Methodology</td><td>20 Points</td></tr> <tr> <td></td><td></td></tr> </tbody> </table> <table border="1"> <tr> <td>Total Weighting:</td><td>100%</td></tr> <tr> <td>Qualifying score required:</td><td>60 Points</td></tr> </table> <p><u>Step 4: Price/Specific goals</u></p> <p>The maximum points for this bid are allocated as follows:</p> <table border="1"> <thead> <tr> <th colspan="2">POINTS</th></tr> </thead> <tbody> <tr> <td>PRICE</td><td>80</td></tr> <tr> <td>SPECIFIC GOALS</td><td>20</td></tr> <tr> <td>B-BBEE Level of contributor (1 or 2)</td><td>5</td></tr> <tr> <td>30% Black Women-Owned entities</td><td>5</td></tr> <tr> <td>51% Black Youth Owned Entities</td><td>5</td></tr> <tr> <td>People with Disabilities (PWD)</td><td>5</td></tr> <tr> <td>Non-Compliant and/or B-BBEE Level 3-8 contributors</td><td>0</td></tr> <tr> <td>Total points for Price and Specific Goals must not exceed</td><td>100</td></tr> </tbody> </table> <p>Failure on the part of a bidder to submit proof of evidence for any of the specific goals together with the bid will be interpreted to mean that preference points are not claimed.</p>	Functionality Criteria/ Sub Criteria	Maximum Points Score	Company Previous Experience	20 Points	QUALIFICATIONS AND PROFESSIONAL REGISTRATION	25 Points	Project Schedule/Plan and Final Lead time	20 Points	SHE Questionnaires	15 Points	Approach and Methodology	20 Points			Total Weighting:	100%	Qualifying score required:	60 Points	POINTS		PRICE	80	SPECIFIC GOALS	20	B-BBEE Level of contributor (1 or 2)	5	30% Black Women-Owned entities	5	51% Black Youth Owned Entities	5	People with Disabilities (PWD)	5	Non-Compliant and/or B-BBEE Level 3-8 contributors	0	Total points for Price and Specific Goals must not exceed	100	
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4	The SCOPE OF WORK																																				
4.1.1	The tender is for the FOR MANUFACTURING, INSTALLATION, TESTING AND COMMISIONING OF																																				



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<p>TRAMMEL JIG AT TRANSNET ENGINEERING POLOKWANE.</p> <p>The Eng Technician the service providers through the scope of work and further took the service providers to view the position where the service and instulation needs to be rendered</p> <p>CLOSURE</p> <p>In the absence of any further questions, the meetings were adjourned</p>	